



Warrington Collegiate

## **QUALITY ASSURANCE**

### **FEES POLICY APPEALS – Policy Ref: FM/10/2**

**This Procedure relates to the above policy.**

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#### **1. Procedure**

- 1.1 Appeals must be made in writing
- 1.2 Within ten working days of receiving the appeal, the Director of Learner & Learning Services will investigate and decide on the appeal.
- 1.3 The decision will be communicated to the learner in writing.
- 1.4 The decision is final and all parties will be expected to abide by the decision.